



Dear Colleague

23 February 2011

**ADDITIONAL PHARMACEUTICAL SERVICES
CHRONIC MEDICATION SERVICE – IMPLEMENTATION
PAYMENTS FOR CONTRACTORS OPENING FROM
1 JANUARY 2011**

Addresses

For action
Chief Executives, NHS Boards

For information
Chief Executive, NHS NSS

Summary

1. This Circular advises community pharmacy contractors and Health Boards of an amendment to the Drug Tariff in respect of the CMS Implementation Payments (CIP), payable to community pharmacy contractors joining the Pharmaceutical List or taking over an existing contractor from 1 January 2011.

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Background

2. [NHS Circular PCA\(P\)\(2010\)19](#) published on 6 July 2010, provided the arrangements and requirements for claiming CMS CIP Payments in 2010-11. It stated that a separate circular would promulgate arrangements for contractors joining the Pharmaceutical List or taking over an existing contractor from 1 January 2011.

Detail

3. Community pharmacy contractors, with whom Boards have made arrangements for the provision of CMS, will be entitled to CIP payments providing they meet the requirements for CMS implementation.

4. Contractors joining the Pharmaceutical List or taking over an existing contractor from 1 January 2011 will be entitled to claim the CIP Payment C fixed payments totalling £750 using the claim form attached as an Annex to this Circular providing they meet the requirements. In addition, where a contractor has taken over from a previous contractor who submitted a claim for CIP Payment B, the new contractor will be advised of their "notional registration figure" and entitled to claim a variable banding payment as outlined in Circular PCA(P)(2010)19.

For new contractors since 1 January 2011

5. Fixed payments will be paid in two parts:-

Part 1 - An **aspiration payment** will be due in February dispensing, paid April 2011 comprising a fixed payment of **£500** per contractor.

Part 2 – A **final settlement payment** will be due in March dispensing, paid May 2011 comprising a fixed payment of **£250** per contractor.

For contractors who have taken over a previous contractor since 1 January 2011

6. Payments will be paid in two parts:-

Part 1

An **aspiration payment** will be due in February dispensing, paid April 2011 comprising a fixed payment of **£500** per contractor.

In addition, a variable banding payment will be made to contractors who have taken over from a previous contractor who submitted a claim for CIP Payment B. Those contractors will be allocated to one of 4 bands for a “notional registration figure” based on average monthly dispensing volume for the previous contractor during the period April – September 2010. The variable payment will be as set out in the table below for one band below the band the contractor has been allocated to. [Note: contractors in Band 1 will receive only the fixed element of the aspiration payment.]

Band	Notional Registration Figure	Payment (Paid April 2011)
	0-50	
1	51-100	£500(fixed)
2	101-150	£500(fixed) +£1000(variable)
3	151-200	£500(fixed)+£1500 (variable)
4	>200	£500 (fixed) +£2000 variable)

Part 2

A **final settlement payment** will be due in March dispensing, paid May 2011 comprising a fixed payment of **£250** per contractor.

For contractors eligible for a banding payment, if the contractor achieves the notional registration figure in his assigned band or in a higher band, they will receive the payment for that band less the value of the band payment made with February dispensing.

If the contractor does not achieve the notional registration figure in his assigned band, no further payment will be made.

Summary

	February dispensing paid April payment		March dispensing paid May payment					
	Aspiration		Final settlement					
				Banding payment for actual band achieved:				
Initial band:	Fixed	Banding payment	Fixed	0	1	2	3	4
1	£500	£0	£250	£0	£1000	£1500	£2000	£2500
2	£500	£1000	£250	£0	£0	£500	£1000	£1500
3	£500	£1500	£250	£0	£0	£0	£500	£1000
4	£500	£2000	£250	£0	£0	£0	£0	£500

Eligibility for payments

7. To be eligible for these CIP payments a contractor must not have been on the Pharmaceutical List on 31 December 2010. They must have been on the Pharmaceutical List as follows:

Payment	Date on the Pharmaceutical List
CIP-Payment C (aspiration)	On 28 February 2011
CIP-Payment C (final settlement)	On 31 March 2011

8. Where a contractor is taken over by another, only one claim will be accepted.

9. The Drug Tariff has been amended giving effect to the amendment advised by this Circular and Community Pharmacy Scotland has been consulted on the Circular contents.

Funding arrangements

10. All CIP payments will be met from the centrally held 2010-11 Pharmaceutical Services line.

Action

11. **Health Boards are asked to note the contents of this Circular and to bring it to the attention of community pharmacy contractors, local pharmacy committees and Community Health Partnerships.**

Yours sincerely

W SCOTT
Deputy Director

ANNEX – CONTRACTORS JOINING PHARMACEUTICAL LIST OR TAKING OVER AN EXISTING CONTRACTOR FROM 1 JANUARY 2011

Timing – Payment C may be claimed at any time from 31 March 2011 to 29 April 2011 at the latest.

Requirements – The payment will be made in respect of each contractor premises to those pharmacy contractors with whom a Health Board has made arrangements at the date of the claim for the provision of CMS, and who certifies that at the premises concerned:

- all systems needed to support the roll out of CMS are in place, i.e. appropriate IT is available and enabled, staff training has been completed and consequential amendments to pharmacy standard operating procedures are in place; and,
- the pharmacy is fully ready to provide CMS, including use of the web based Pharmacy Care Record (PCR) to conduct pharmaceutical assessments and develop pharmaceutical care plans; and,
- the pharmacist has established a provisional list of patients, who he/she considers will clinically benefit from CMS including identification of patients for whom CMS will be provided.
- the pharmacy contractor must complete and return the attached claim form.

Level of payment - Contractors who meet the above requirements will be paid a total of **£750** per contractor in 2 parts - £500 due February dispensing, paid April 2011 and £250 due March dispensing, paid May 2011. In addition, where a contractor has taken over from a previous contractor who submitted a claim for CIP Payment B, the new contractor may be due a variable banding related payment.

A contractor claiming a CIP payment must:

- **Comply with the requirements detailed on each form**
- **Sign and date each form completed**

Each completed form must then be returned to Practitioner Services Division using one of the methods detailed below.

Post to	Moira Hanley
	NHS National Services
	Practitioner Services
	Gyle Square
	1 South Gyle Crescent
	EDINBURGH
	EH12 9EB
*Email to	moira.hanley@nhs.net

***Note: the original form must be signed and scanned, before being emailed to PSD. FAXED COPIES ARE NOT ACCEPTABLE.**

Forms received by PSD on or before the 7th day of the month will be processed with payment for that dispensing month.

CLAIM FORM TO CLAIM FOR CHRONIC MEDICATION SERVICE IMPLEMENTATION PAYMENT (CIP) – PAYMENT C

(To be completed by contractors joining Pharmaceutical List or taking over an existing contractor from 1 January 2011)

I, the undersigned contractor, confirm that I intend to provide CMS.

I confirm that all systems needed to support the roll out of CMS are in place, i.e. appropriate CMS IT is available and enabled, staff training has been completed and consequential amendments to pharmacy standard operating procedures are in place.

I confirm that the pharmacy is fully ready to provide CMS, including use of the web based Pharmacy Care Record (PCR) to conduct pharmaceutical assessments and develop pharmaceutical care plans.

I confirm that the pharmacist has established a provisional list of patients, who he/she considers will clinically benefit from CMS including identification of the first 50 patients for whom CMS will be provided.

I claim the fixed element of CIP Payment C of £750 payable in 2 parts - £500 due February dispensing, paid April 2011 and £250 due March dispensing - plus any variable banding related payment which may be due to me in due course, if the conditions for that payment are met.

COUNTERFRAUD DECLARATION

I declare that the information I have provided is correct and complete. I understand that, if I knowingly provide false information, this may result in disciplinary action and I may be liable for prosecution and civil recovery proceedings. I agree that any overpayments identified through the post payment verification procedure may be recovered at a future date by the Common Services Agency for the Scottish Health Service. For the purposes of payment verification, I consent to the disclosure of information from this form to and by the Common Services Agency and the Health Board on whose pharmaceutical list I am listed, as a contractor and agree to co-operate fully with all payment verification procedures.

Contractor name and premises:
.....

Contractor Code:

Signature

Name (in Capitals)

Date.....